



The N.C. Division of Coastal Management (DCM) e-permitting online system represents the implementation of a N.C. Department of Environmental Quality initiative to modernize environmental permitting. The system is designed to support the full regulatory cycle while allowing the public to efficiently conduct business with the division.

The DCM e-permitting system will serve as the platform for major permits, general permits, and enforcement and compliance actions issued under the N.C. Coastal Area Management Act.

Permitting Review and Comment

What can I do here?

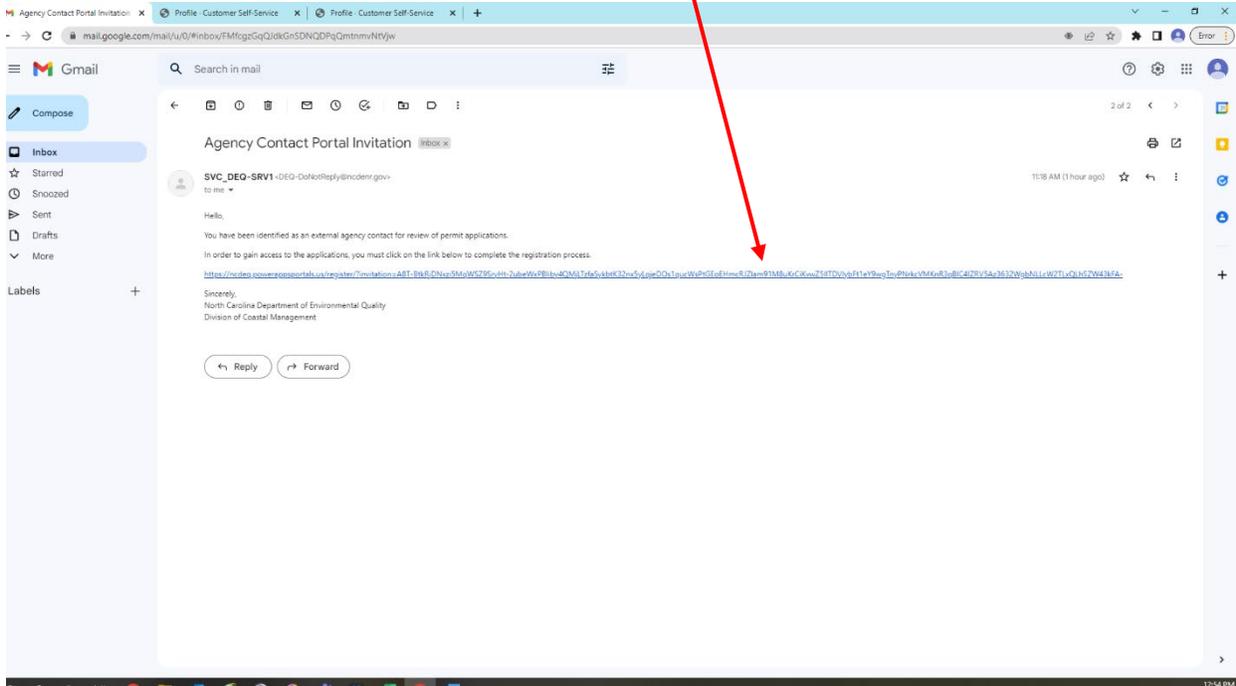
- Review existing permit applications and provide comments
- Search past permit applications and agency comments

Review agencies will receive an invite through email requesting them to create a username and password to access the DCM permit site. All comments and project information will be accessed through the DCM permit site. Here is some basic information before we start.

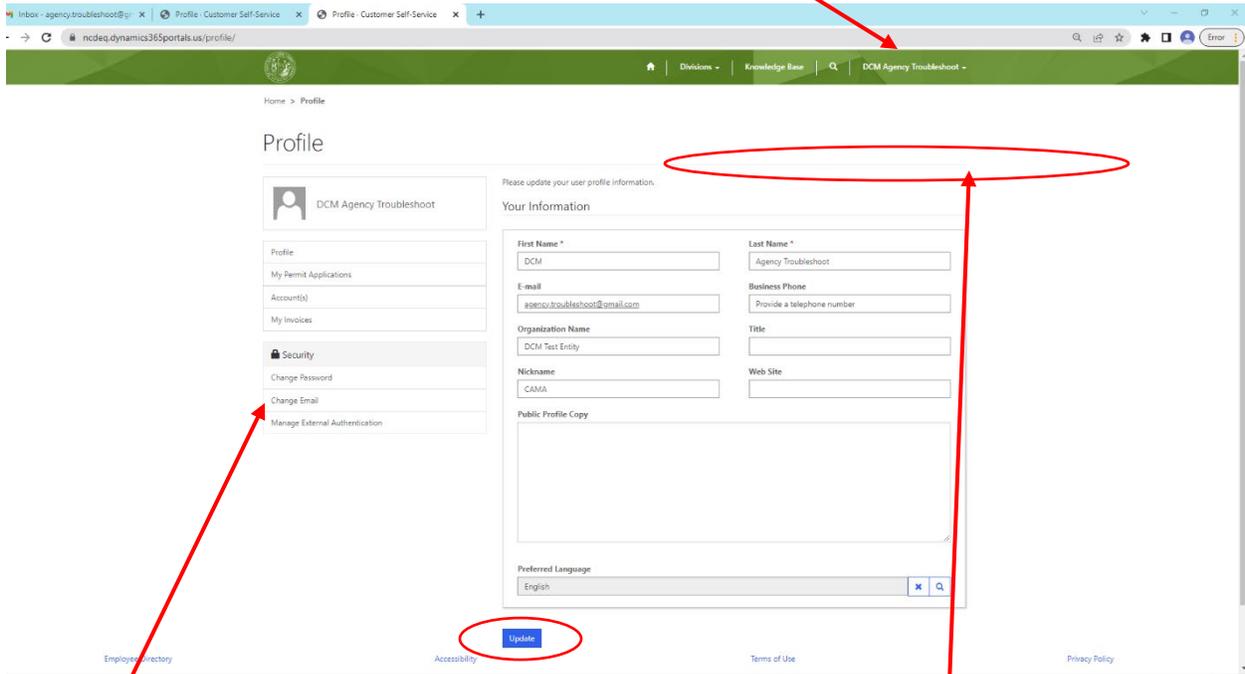
- Site Address is <https://ncdeq.dynamics365portals.us/dcm-home/>
- Each application is identified by a PA-### identifier

Registration

DCM will send you an invitation email to register.



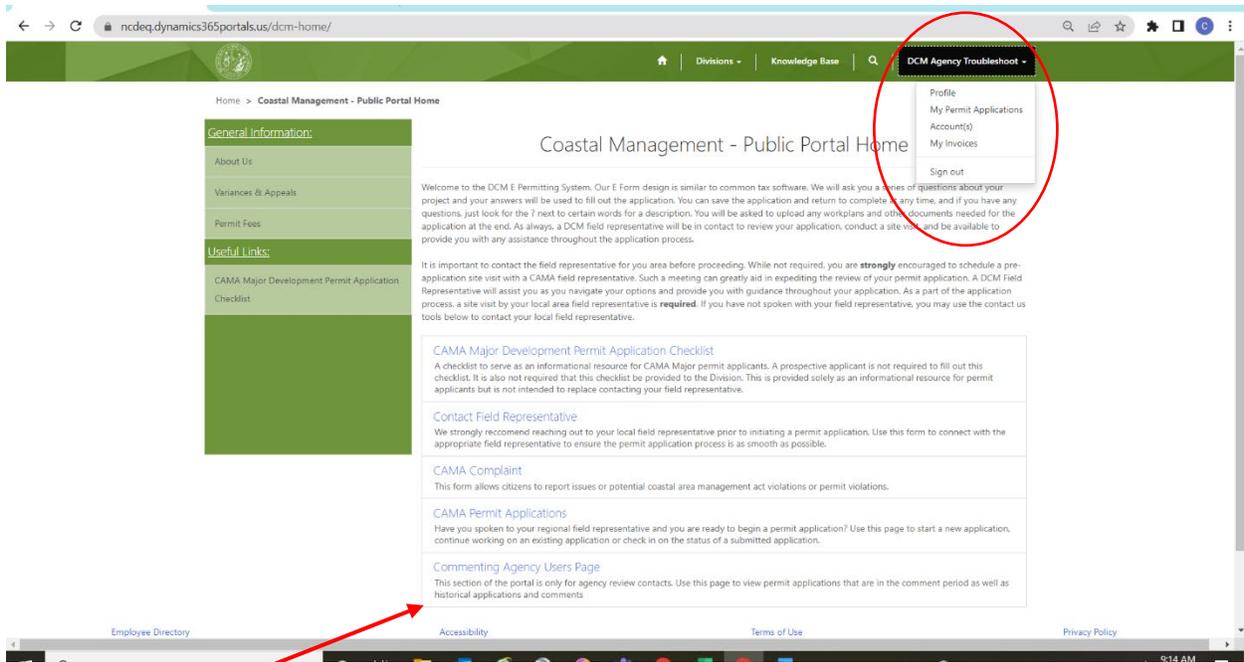
When you click on the link it will take you to your personal account page to enter in additional information and update. This is located under the PROFILE tab of the landing page.



You can also update your password or email address as needed.

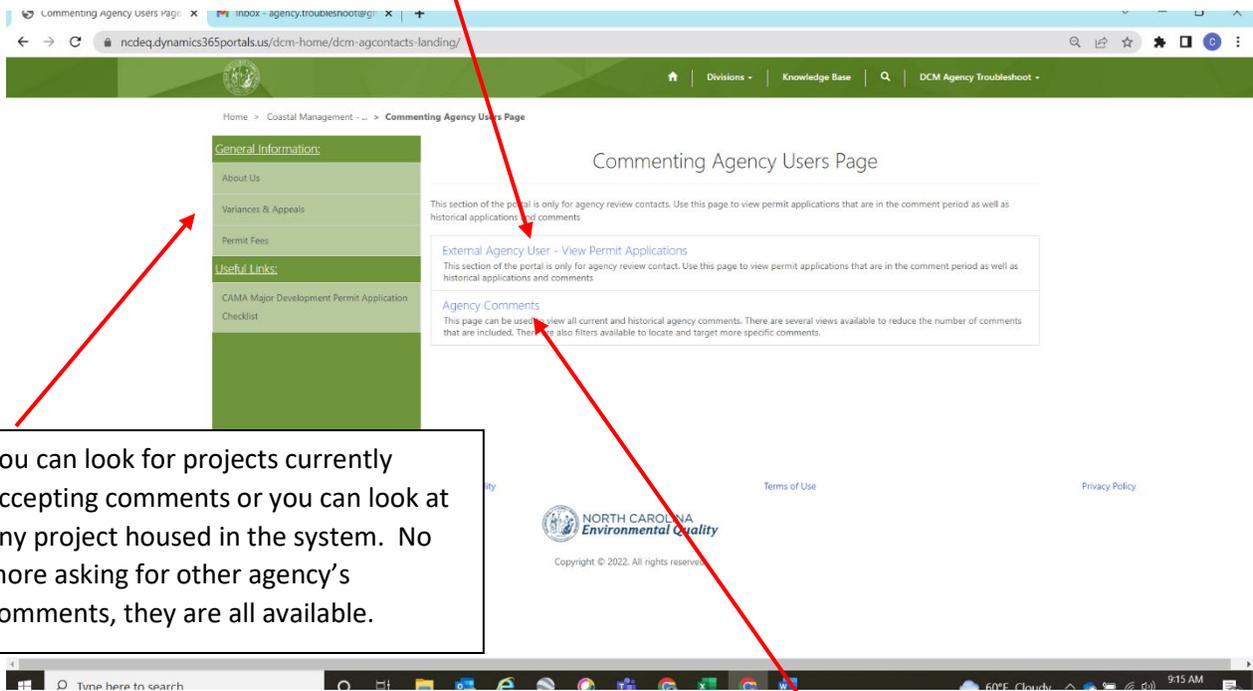
A blue banner will appear after you update to confirm your email address. Click the button.

The top green banner on each page will show you your profile. This is where to log in if needed.



Click here for the agency review and comment page.

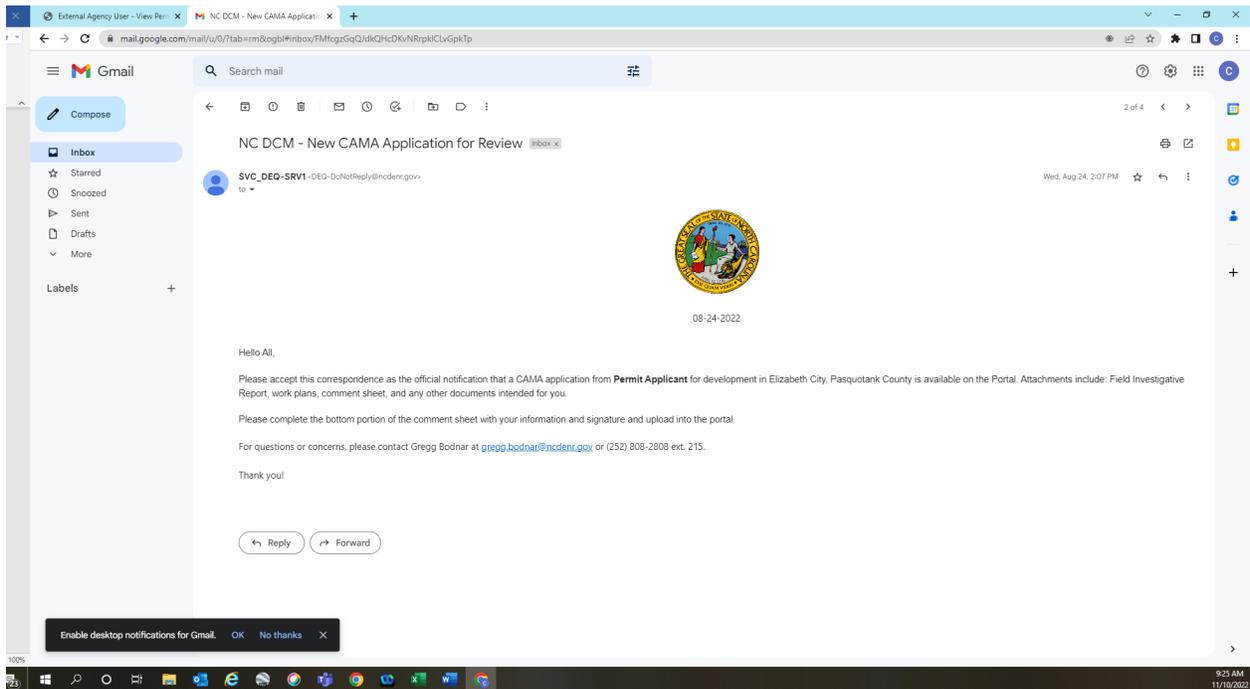
All applications will be displayed here, so you can search any permit application that is in the system. There is a search function.



You can look for projects currently accepting comments or you can look at any project housed in the system. No more asking for other agency's comments, they are all available.

Here you can search projects that have been finalized and download associated comments. We will discuss this later.

Each new application will generate an email notification with a link to that application. Just click on the PA-### link or log into the portal [HERE](#). You can move through the application details and can download anything within the documents page, including the application itself as a .pdf.



The download search function is quite extensive and can use a variety of filters, too many to talk about here! So please take time to review and test the functionality. Click on the PA-### to view an application.

External Agency User - View Permit Applications

This page allows commenting agency users to view permit applications. There are several views available to group permit applications by applications that are accepting comments or historical applications.

Applications Accepting Comments

Application ID	Status Reason	Application Type	Submission Date	Statutory Deadline	Project Name	County (Project Name)	Primary Applicant	Registered Agent	Created On
PA-1015	Technical Review	DCM Major Permit	10/04/2022	1/7/2023	Rich Prod Updates Testing	New Hanover	Main Street Consulting		10/24/2022 12:44 PM

Employee Directory Accessibility Terms of Use Privacy Policy

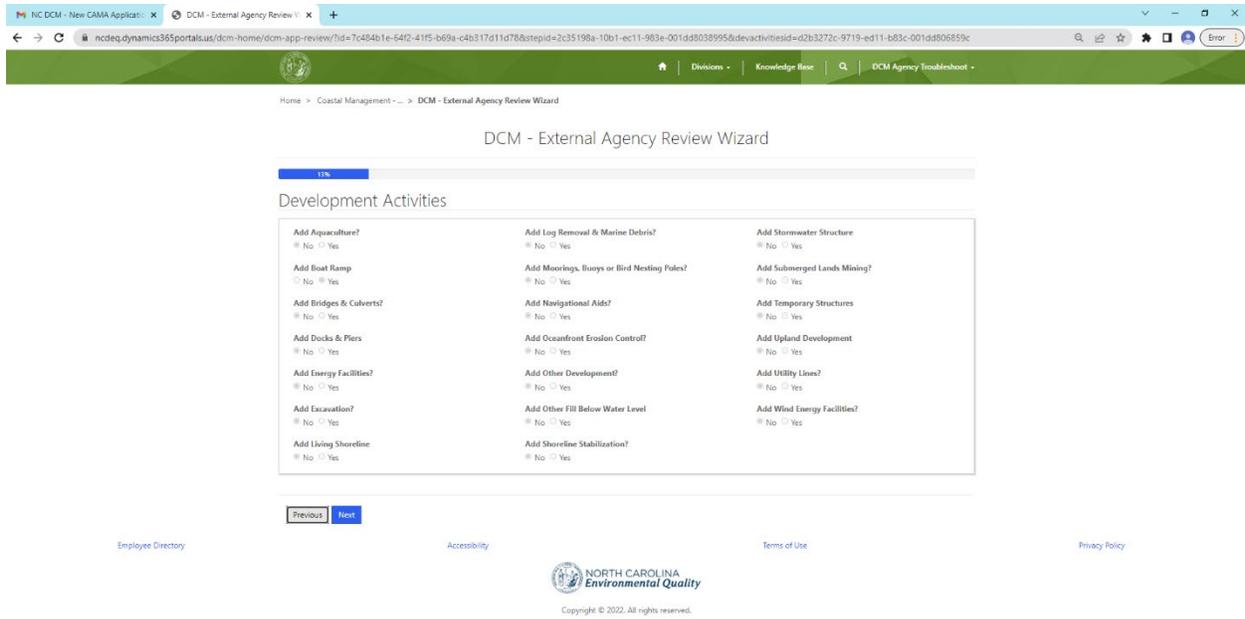
NORTH CAROLINA
Environmental Quality

Copyright © 2022. All rights reserved.

9:24 AM

This filter function lets you look at applications that are accepting comments or for any application housed with the system.

There are a number of pages that provide you quick reference information associated with the application including the documents section. This is where workplans, deeds and the application report are located. The application report is a detailed reference of the information entered into the application.



Each application is broken down into DEVELOPMENT ACTIVITIES (DA) and each DA will populate the associated dimensions and data.

Agency comments will be located here. Comments can be uploaded via the comment form.

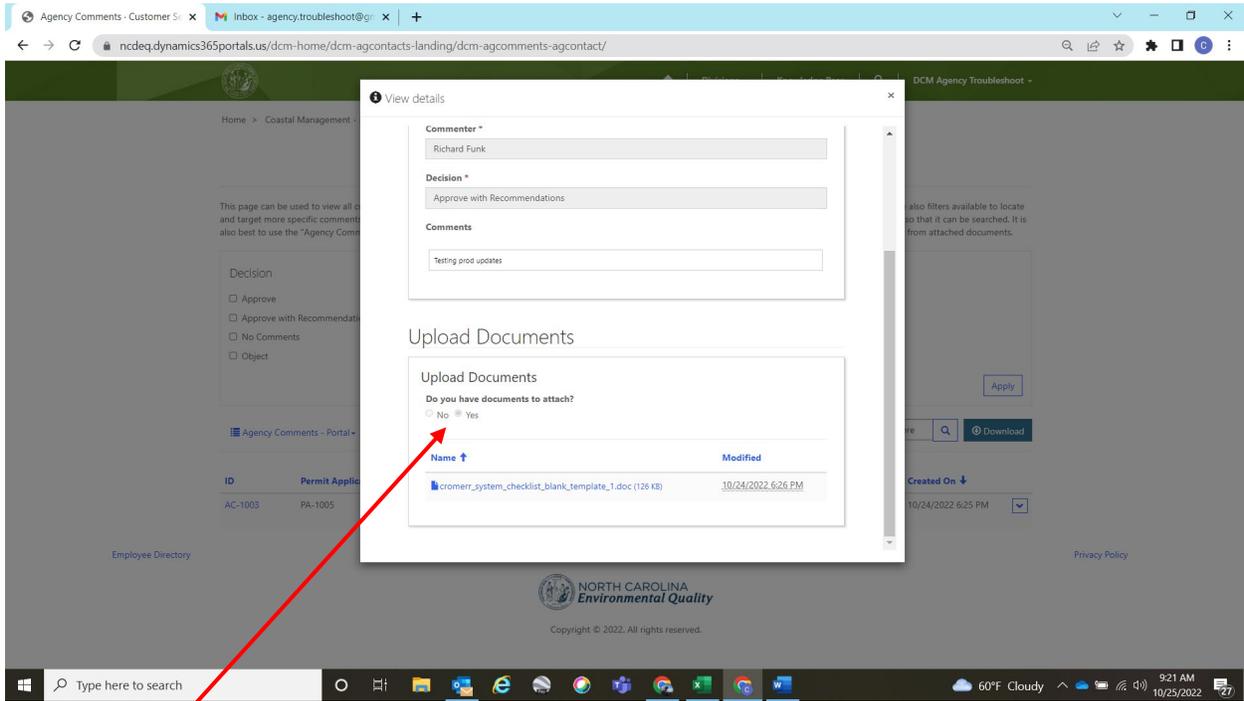
The screenshot displays the 'DCM - External Agency Review Wizard' interface. At the top, there is a navigation bar with 'Home > Coastal Management > DCM - External Agency Review Wizard'. Below this, the title 'DCM - External Agency Review Wizard' is centered. A progress bar shows '53%' completion. The main section is titled 'Comments' and contains an 'Enter Comments' form with an 'Add Comments' button. Below the form is a table with columns: ID, Permit Application, Agency, Commenter, Decision, and Created On. The table is currently empty, displaying 'There are no records to display.' A red arrow points from a callout box labeled 'Add comments here' to the 'Add Comments' button. The footer includes 'Employee Directory', 'Accessibility', 'Terms of Use', 'Privacy Policy', and the 'NORTH CAROLINA Environmental Quality' logo with 'Copyright © 2022. All rights reserved.'

DCM prefers the comment form because all data entered this way is searchable. Uploaded documents cannot be searched. The comment form has the ability to cut and paste in your comments from an outside source.

The screenshot shows a web browser window with the URL ncdeq.dynamics365portal.us/dcm-home/dcm-app-review/?id=7c484b1e-6402-41f5-b69a-c4b317d11d78&stepid=18d5a3e-42b1-ec11-983e-001d48038995&devactivitesid=d2b5272c-9719-ed11-b83c-001d4805855c. The page title is "Adding Agency Comments". The form contains the following fields:

- ID *
- Permit Application *
- Agency *
- Commenter *
DCM Agency Troubleshoot
- Decision *
- Comments
Enter text...

A red arrow points from the text above to the "Comments" text area. A callout box at the bottom left contains the text "Standard 4 comment options..." with an arrow pointing to the form.



Scroll down to see the option to download additional comments or other documentation associated with your comments.

That's it, your agency's comments are logged in and available for review at any time.

